



**Ports & Harbors Department**  
2933 Tongass Avenue, Ketchikan, AK 99901  
PH (907) 228-5632

*Sent via email*  
DATE: February 23, 2024

**NOTICE OF INTENT TO AWARD – CONTRACT NO. 24-04**  
**Ketchikan Dock Vendor Lease Program**

Please be advised that the City of Ketchikan intends to award the above referenced contract at the City Council meeting of March 7, 2024, as follows:

**Sourdough Tours of Ketchikan - \$60,100.00 3-Year Lease**  
**Venture Tours - \$58,800.00 3-year Lease**  
**Dolly's Enterprises - \$51,000.00 2-year Lease**  
**Tour Ketchikan - \$44,255.00 2-year Lease**  
**Alaska Amphibious Tours - \$40,000.00 1-year Lease**  
**Northern Tours - \$35,050.00 1-year Lease**

**Seven (7)** proposals were received and screened by a committee of **two (2)** representatives.

Any bidder objecting to the recommended award of the contract and which claims to be the most qualified respondent, may file a written notice of appeal with the City Clerk, Kim Stanker, 334 Front Street, Ketchikan, AK 99901 or by e-mail: [kimstanker@ketchikan.gov](mailto:kimstanker@ketchikan.gov). The notice of appeal shall specifically state: (i) all of the reasons for the appeal, (ii) the specific action requested by the bidder, (iii) the specific parts of the documents in which the appeal is based, and (iv) all statements, documents, and other relevant materials which the bidder will submit in support of its appeal. The notice of appeal shall be filed with the City Clerk by either:

1. 5:00 pm on the Thursday one (1) week prior to the City Council meeting in which the bid is to be awarded; or
2. Within five (5) calendar days from the date the intent to award was delivered to the bidder that filed the notification of appeal; whichever is earlier.

The City of Ketchikan expresses our appreciation for your proposal and hopes to see your interest extended into future projects.

Sincerely,  
Craig Bisson  
Operations Coordinator

Attachment: Bidder's List

<b>BIDDER'S LIST</b>	<b>Contract No. 24-04</b>	<b>Bid Open Date: 2/23/2024</b>
<b>Bid Name:</b> Port Dock Vendor Lease Program – Three Year Lease		<b>Bid Open Time:</b> 10:15 a.m.

COMPANY NAME		Local Bidder	Non-Collusion	Bus License	Addendum	Local Empl	BID AMOUNT (USD)
1.	Alaska Amphibious Tours	X	X	X		X	\$38,000
2.	Northern Tours	X	X	X		X	35,025
3.	Venture Tours	X	X	X		X	58,800 *
4.	Tour Ketchikan	X	X	X		X	44,255
5.	Dollys Enterprises	X	X	X		X	52,500
6.	KetchiTour	X	X	X		X	51,500
7.	Sourdough	X	X	X		X	60,100 *
8.							
9.							
10.							

Prepared by: Kim Stanker  
 Opened in: 4<sup>th</sup> Floor Conference Room

<b>BIDDER'S LIST</b>	<b>Contract No. 24-04</b>	<b>Bid Open Date: 2/23/2024</b>
<b>Bid Name:</b> Port Dock Vendor Lease Program – Two Year Lease		<b>Bid Open Time:</b> 10:15 a.m.

COMPANY NAME		Local Bidder	Non-Collusion	Bus License	Addendum	Local Empl	BID AMOUNT (USD)	
1.	KetchiTour	X	X	X		X		\$ 43,500
2.	Alaska Amphibious Tours	X	X	X		X		38,000
3.	Northern Tours	X	X	X		X		34,525
4.	Tour Ketchikan	X	X	X		X		44,255 *
5.	Dollys Enterprises	X	X	X		X		51,000 *
6.								
7.								
8.								
9.								
10.								

Prepared by: Kim Stanker  
 Opened in: 4<sup>th</sup> Floor Conference Room

<b>BIDDER'S LIST</b>	<b>Contract No. 24-04</b>	<b>Bid Open Date: 2/23/2024</b>
<b>Bid Name:</b> Port Dock Vendor Lease Program – One Year Lease		<b>Bid Open Time:</b> 10:15 a.m.

COMPANY NAME		Local Bidder	Non-Collusion	Bus License	Addendum	Local Empl	BID AMOUNT (USD)
1.	KetchiTour	X	X	X		X	\$ 32,000
2.	Alaska Amphibious Tours	X	X	X		X	40,000 *
3.	Northern Tours	X	X	X		X	35,050 *
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